

RIWSL REGISTRATION PROCEDURES FOR 2010/2011 SEASON

The following are the procedures and fees for registering your players, coaches, and managers:

For the **Fall**, every team member must register with RIWSL. All players, coaches, and managers – **new and returning** -- must complete a registration kit.

For the **Spring**, only new members, returning members who did NOT register in the Fall, and those players transferring from one team to another must submit kits.

Each registration kit **must** contain:

1. Two (2) Registration Forms signed by the Team Representative. You may download the Registration Form from <http://riwsl.org>.
2. A check for **\$30.00** made payable to **RIWSL**.
3. A wallet-size, **COLOR** photo with the team AND the member's names written on the back. Returning members may opt to use last year's photos.
4. For a new member, a copy of a valid **PHOTO ID** (driver's license, student ID, passport, or State issued IDs are acceptable forms).
5. For returning members, the RISA-issued IDs.

Each transfer kit **must** contain:

1. Two (2) Registration Forms signed by the Team Representative. Please write on the top line "Transfer from (team name)."
2. A check for **\$10.00** (the transfer fee) made payable to **RIWSL**.
3. The player's RISA-issued ID.
4. A copy of the communication informing the releasing coach/team representative of the transfer.

Transfers will only be allowed **between** the Fall and Spring seasons. Once the Spring season has begun, **NO** transfers will be accepted.

To be eligible for play in the 1st game of the season, fully-completed AND legible registration and transfer kits must be submitted to the Registrar by **August 23rd** (for the Fall) and **March 14th** (for the Spring). During the "rolling registration period," **NO** players will be registered unless the Registrar has a complete kit by the Monday of any given week.

Please note: During the "rolling registration" period, you may add members to your rosters. Per RIWSL's By-Laws, no new registrations will be permitted after **1/2** of the regularly scheduled games of the respective season have been played. For the Fall, all registration kits must be received by **October 12th**; for the Spring, by **May 3rd**.

Each team roster may contain a **maximum of 24 players** at any time. Once the roster is full, players must be **released** before any new players may be added. To release a player, you must submit to the Registrar a check for **\$10.00** (the release fee), made payable to RIWSL, **together with** the player's RISA-issued ID and a copy of the communication informing the releasing coach/team representative of the transfer.

If you are registering a new team in the league, you must submit a **minimum of 11 kits**.

Please mail completed kits to:

R.I. Women's Soccer League
P.O. Box 8453
Warwick, RI 02888
ATTN: Registrar

See you on the field!